

*Scoil Mhuire na nGrást,
Béal Guala,
Co. Chorcaí.*



*Principal: Diarmuid Hennessy
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15/05/17

Book Rental Scheme Pupil/Family Registration

Terms and Conditions

Further to Book Rental Scheme 2017/2018, please note the terms and conditions outlined below.

- **Annual Book Rental Charge:** A charge of €10.00 will secure the rental of class English readers and supplementary English reader textbooks for Junior Infant to Second Classes 2017/2018 (this amount also includes new supplementary Gaeilge resources, a new interactive Gaeilge scheme and related materials). A charge of €20.00 will secure the rental of textbooks for Third to Sixth Classes 2017/2018 in the areas of Maths, English, History, Geography/Science and Religion (this figure also includes access to class novels in English and the provision of new supplementary Gaeilge reading resources).
- **Book Rental Deposit:** A security deposit of €10.00 is payable on behalf of each pupil who joins the scheme for the first time. This deposit will be held against the safe return of all books rented to pupils under the scheme. If books are lost or damaged, some or all of this deposit will be retained to cover such loss or damage. Otherwise, it is returned at the end of 6th class. This figure has been kept to an absolute minimum for families. As it is hoped to expand the scope of the rental scheme over the next few years, subject to continued funding, the Book Rental Deposit figure may need to be reviewed to reflect same.
- The €10 deposit carries forward to next year if all books are returned in good order at the end of current year. Deposits will be returned when pupils leave the scheme or leave the school.
- Entry to the scheme requires rental of all relevant books for the particular class.
- The purchase of books not included in the scheme, school stationery and disposable materials will remain the responsibility of parents.
- All pupils who have entered the scheme will receive their full complement of books on the first day back in the new school year.
- The textbooks supplied under the scheme will remain at all times the property of the school, and are subject to inspection at any time by a member of the teaching staff.
- Books supplied under the scheme may be new or good quality second hand. These will be allocated at the discretion of the Book Rental Scheme (BRS) Committee.
- The decision of the BRS Committee is final in all matters.
- The Book Rental Scheme's success, in terms of support and sustainability into the future, is dependent on maximum participation by pupils and parents.

/Over.....

- It is envisaged that the scheme, as well as helping with reducing the cost of buying a number of textbooks, will also ensure the provision of a wider resource and reference base for pupils and staff to work with in the classroom, enhancing the pupil learning experience and eventual learning outcomes.
- To qualify for **admission to the scheme** -
 1. Application Form(s)
 2. Annual Rental Charge (*i.e. €10 – Junior Infant to Second Classes & €20 - 3rd to 6th Classes*)
 3. Book Rental Deposit (*only applicable if a child is joining the scheme for the first time*)

should be returned to the school office no later than **Friday, 09 June**. **The school is unable to facilitate Book Rental Scheme 2017/2018 applications received after this date.**

Regarding payment:

- a) For ease of payment and to assist with administration, the school will operate an **e-payment facility** in respect of this money collection. All families will receive a text in early/mid May with related payment advice details. Should you wish to avail of the e-payment facility, please complete payment and forward the Application Form(s) to the school office/your eldest child's class teacher no later than **Friday, 09 June**
- b) Alternatively, payment by cheque will be facilitated. Cheques should be made payable to *Scoil Mhuire na nGrást Belgooly* and forwarded to the school office/your eldest child's class teacher, together with Application Form(s), no later than **Friday, 09 June**. Please write your child's/children's names and classes on the back of cheque
- c) Should you wish to pay by cash, please visit the school office no later than **Friday, 09 June**

Booklists 2017/2018 containing details of other books, workbooks and usual requisites to be purchased will be distributed in June. For your convenience, the Parents' Association has organised for High Street Books (HSB) to visit the school on **Thursday, 22 June from 6.30-8.30pm**.

The school looks forward to your participation in the scheme that has been in operation in other primary and post-primary schools with many benefits. It is encouraged that all parents/guardians avail of the book rental scheme. The more people that use the scheme the more books the school will be able to offer in the future.

Yours faithfully,
Diarmuid Hennessy
School Principal

- Please return application form(s), annual book rental charge(s) and book rental deposit(s) to the school no later than Friday, 09 June 2017. The school is unable to facilitate Book Rental Scheme 2017/2018 applications received after this date.
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Scoil Mhuire na nGrást, Belgooly
Book Rental Scheme Application Form 2017/2018

Pupil's Name _____ Present Class (2016/2017) _____

Present Class Teacher _____ Class Next School Year (2017/2018) _____

Is the pupil currently a member of the Book Rental Scheme (2016/2017) – Yes / No (please circle)

Enclosed Rental Money €10 (Junior Infants –2nd Classes) ☐ *Deposit €10 ☐
or
Rental Money €20 (3rd to 6th Classes) ☐

*** A security deposit of €10.00 is payable on behalf of each pupil who joins the scheme for the first time. If you paid this deposit amount for your child last year, there is no need to pay same again.**

Payment Type (Please tick):

E-payment – ☐

Cheque (to be made payable to Scoil Mhuire na nGrást Belgooly) – ☐

Cash (please call to school office) - ☐

We agree to comply with the terms and conditions of the school Book Rental Scheme.

Signed Parent/Guardian _____

Date _____